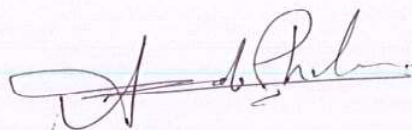


Internal Quality Assurance Cell (IQAC)

Action Taken Report of IQAC Meeting on 28-04-2022

Agenda		Decisions Made	Action Taken
Item No.	Point		
4	NAAC Registration and IQA preparation.	Do NAAC registration and IQA preparation	NAAC registration process completed on 5 th May 2022 and the IQA submitted on 10 th May 2022.
5	Academic Retreat	Decided to conduct academic retreat before the beginning of academic year.	Academic retreat organised on 3 rd & 4 th of June, 2022.
6	Academic Plan and Calendar preparation	Prepare before the academic retreat and finalize it during the retreat.	Academic Plan and Calendar prepared and approved.
7	Alumni gathering	Prepare for the forthcoming Alumni meeting	Alumni meeting held on 8 th May, 2022.
8	Staff timing	Finalised the staff timing - Teaching 9.00 – 4.30, Nonteaching & Supporting 9.00 – 5.00	Implemented the new timings from 06-06-2022.
9	Value Education classes and Mentoring	Start the VE and Mentoring from the beginning of the semester.	VE class started from first week and 2 nd session on Tuesdays is reserved for VE in the timetable.
10	Job Fair	Decided to conduct Job Fair	Conducted on 2 nd July 2022.



Co-ordinator




Chairperson